

Museum Summer Camp Caretaker Handbook

MUSEUM  of LIFE + SCIENCE

Table of Contents

Welcome to Camp.....	3
<i>Mission.....</i>	<i>3</i>
<i>Vision</i>	<i>3</i>
<i>Values</i>	<i>3</i>
Meet the Camp Leadership Team	4
Communication	5
<i>Contact Us.....</i>	<i>5</i>
<i>Your Email on File</i>	<i>5</i>
<i>Up-to-Date Ultracamp Information.....</i>	<i>5</i>
Preparing for Camp	6
<i>What to Bring and Not Bring.....</i>	<i>6</i>
<i>Lost and Found</i>	<i>6</i>
<i>Camper Expectations</i>	<i>6</i>
<i>Camper Accommodations</i>	<i>7</i>
Additional Purchase Options	8
<i>Museum Bag Lunch</i>	<i>8</i>
<i>AM and PM Care</i>	<i>8</i>
Camp Daily Schedule.....	9
Health & Safety.....	12
<i>Medication Policy</i>	<i>12</i>
<i>Illnesses at Camp & When to Stay Home</i>	<i>12</i>
<i>Measles Policy.....</i>	<i>12</i>
<i>Weather Policy</i>	<i>14</i>
<i>Babysitting Policy.....</i>	<i>14</i>
Camper Behavior & Support.....	14
<i>Get to Know Your Camper.....</i>	<i>14</i>
<i>Positive Behavior Techniques.....</i>	<i>15</i>
<i>Reservation Recommendations.....</i>	<i>15</i>
<i>Steps for Intervention</i>	<i>15</i>
Cancellation Policy	16

Welcome to Camp

Welcome to the Museum of Life and Science Summer Camp! We are excited to have you as a part of this community. We've designed our Summer Camp program around our core mission, vision, and values, to encapsulate what makes our camp so special.

Mission

Doing Science Playfully, Building Belonging Intentionally, Making Memories Daily

At camp we are excited to show campers that science is something we do every day. It's a method of how we interact with the world! We'll pose questions, encourage critical thinking, and approach science through play.

Camp also becomes a special time and place where children feel free from the pressure of school and the context of their usual friend groups. Staff help encourage campers toward a better understanding of their whole self in an environment built on belonging.

Finally, Camp's unique experiences lend themselves to the formation of strong, core memories. We aim to create impactful, memorable moments each day in a safe but exciting setting. Get ready for some great camp stories.

Vision

We want children to be eager when learning, because they experience the joy of discovery; confident in their individuality, because they have space to be who they are; and assured of their value, because they see how their choices have a positive effect on the world around them.

Values

We have five foundational values that help guide our approach to various camp experiences and effectively support the success of our mission:

- Curious** - We find joy in exploration! We ask How, Why, and What If to help connect us to the world and our place in it.
- Playful** - We take being silly seriously! We follow the fun, celebrating together the things that delight us.
- Inclusive** - We are a team. We embrace what makes us unique and treat others as they want to be treated.
- Trustworthy** - We make decisions that uplift others and won't cause harm.
- Resilient** - Sometimes camp is hard. We think creatively, keep trying and grow from the challenge.

Meet the Camp Leadership Team



Davis Tate (He/Him)

Director of Camp and Corporate Experiences

In my career, I've sought to provide opportunities for students who, like me, have a lot of energy and learn with their whole body. Before joining the Museum in 2019, I spent 10 years with Science Fun for Everyone developing and facilitating awesome hands-on, science activities for elementary students. I'm thrilled now to work at the Museum where we create a community that strives to experience science through all our senses, with our whole body, and with lots of energy!

Andi Burchhardt (She/Her)

Program Manager for Camp Experiences

I've always had a fascination with our natural world. As a child, I fondly remember many museums, zoos, and parks where I freely explored my "I wonder..." questions and became completely immersed in the learning environment. Working in the nonprofit sphere, I've served as an informal educator and zoo summer program manager. Here at the Museum, my hope is that each camper leaves with a sense of awe toward nature, a personal relation to science and of course, some amazing camp stories!



Cole Finney (He/Him)

Site Director at MLS Museum Camp

I love asking questions. Big questions, small questions, serious or silly - I've always wanted to ask. When I discovered that science is basically formalized questioning, I knew it was the field for me! The Museum of Life and Science is the third science museum I have been a part of, and across those institutions I have experienced camps to classrooms, public programming to animal care. While I love posing questions and hearing answers, my day is truly made when curiosity strikes, and a great question is asked of me!

Andrea Tejada (She/her)

Site Director at MLS Camp Curiosity

During my undergraduate career at NC State University I studied Zoology, but my favorite thing about working at the Museum is that it allows me to expand my knowledge and learn all sorts of things about all kinds of topics. I grew up going to museums and science centers which spurred my love for animals, but it also gave me an appreciation for all forms of STEM that I love sharing with others!



Communication

We understand that for caretakers, communication is key! We value any information you share with us about your camper, and we strive to make communication about your camper's days with us a priority.

Contact Us

For information about Summer Camp program, scheduling late drop-off or early pickup, or have urgent communication needs, you may contact our Camp Team at:

Email: summercamp@lifeandscience.org

**Email is available year-round, even when camp is not in session, and monitored by the Camp leadership team.*

Museum Location Phone: 919.391.9279 – Site Directors

Camp Curiosity Location Phone: 919.695.3729 – Site Directors

**Phone numbers are only active during Summer Camp months and program hours.*

For any reservation, payment, or account questions, or to cancel or change a Camp session:

Email: reservations@lifeandscience.org

Phone: 919.220.5429 x313

Your Email on File

Our primary way of communicating general information about pick-up, drop-off, and other logistics is email. Make sure you have the correct email in our registration software to stay up to date! Expect an email from us the week before your session starts (usually the preceding Tuesday) with information about drop off and pick up, what to wear, and an overview of the week. During your camper's session, you'll also receive a daily summary email that highlights the daily activities your camper experienced, with question prompts for you to ask at home. To not miss important emails, add the following addresses to your safe sender list to prevent messages being routed to spam:

- summercamp@lifeandscience.org
- ultracamp@lifeandscience.org
- reservations@lifeandscience.org

Up-to-Date Ultracamp Information

In addition to your email, [log into your Ultracamp account](#) to ensure other important information is up to date! This registration software is where you can update your primary and secondary contact information, authorized pickup list, camper's "Get to Know You" information, pay previous program balances, etc. During the initial registration process, you'll have a chance to input your camper's information then, but if anything changes, be sure to update the information before your camper's session.

Preparing for Camp

What to Bring and Not Bring

Please label all items. Please dress your camper in weather-appropriate clothing and closed-toe shoes for indoor and outdoor exploration. Camp is held rain or shine and every camp will be outside at some portion of the day.

We ask that campers leave any valuable items such as toys, collectables, and electronics at home, as the **Museum is not responsible for any personal items lost, stolen, or damaged in its programs.**

Bring to Camp:

- 1 labeled, reusable water bottle
- 1 peanut-free snack (2 if registered for PM Care) **We are a peanut-free program.**
- 1 lunch (if not pre-purchasing one through your registration)
 - Campers **will not** have access to a microwave or refrigerator – an insulated lunchbox with a cold pack is recommended.
- An extra set of clothes!
 - Occasionally, there are exhibits, nature exploration spaces, and/or elective activities where your camper will get wet or dirty.
- For PreK-K Campers, it's optional to bring a comfort item (i.e. blanket) to be used during the daily rest time.
- Apply sunscreen and insect repellent at home before coming to camp.
 - Our staff can re-apply aerosol sunscreen and insect repellent if you choose to send labeled product with your camper's name.
 - Our staff **cannot** apply rub-on sun or insect protection.

Lost and Found

Any misplaced items will be kept in Camp Leadership's Lost and Found Storage until the end of summer. If your camper has lost an item during their camp week, you can either email us your inquiry at summercamp@lifeandscience.org, and/or stop by our camp locations during camp:

Museum Camp:	Park at the Main Museum Parking Lot, head inside and ask the Front Desk staff for Summer Camp's Lost and Found.
Camp Curiosity:	Park at the Montessori School's parking lot, call Camp Curiosity admin (919.695.3729) for them to come meet you and bring out the Lost and Found items.

Camper Expectations

Before your camper's 1st day, please read through expectations below with your camper, to ensure they know what we focus on for ourselves and each other while at Camp!

On the Monday of your Camper's session, the camp group will also work together to create a Group Contract, which will include the guidelines below as well as fun group specific traditions.

Be Curious

We'll ask you to try new things, even when they feel hard. Give it a shot — you might discover something amazing.

Be Inclusive

Listen when others speak. Treat others the way they want to be treated. If someone asks you to stop, stop. No name-calling, slurs, or hurtful language.

Be Trustworthy

Make choices that are safe and kind. Keep your hands and bodies to yourself — no hitting, pushing, kicking, or biting. Take care of each other and the space we share.

Be Resilient

Sometimes camp is challenging. When things get tough, take a breath and keep trying.

Stay Together

Always stay with your group and counselors. This is how we keep everyone safe.

****In addition to camper expectations above, all campers must be able to toilet themselves without assistance, reach 4 years old by April 30, 2026, and have had at least 6 months of group childcare experience to attend any 2026 Summer Camp Session.**

Camper Accommodations

The Museum is committed to full and equal opportunity for children to enjoy the camp experience and reasonable modifications will be considered. While we hope to offer our camps to as wide a range of children as possible, our camps are not designed to offer one-on-one care.

If your child has a personal assistant or aide that you would like to attend with your camper, please contact summercamp@lifeandscience.org at least 2 weeks prior to your child's session, to discuss steps to bring them onsite. All personal assistants or aids will need to be non-family members and pass a background check, provided by the Museum.

For more information on how the Museum can support your camper during camp, our approach on behavior intervention, and caretaker communication, review the Camper Behavior and Support section below, on page 13.

Additional Purchase Options

Museum Bag Lunch

****You can register and purchase Museum Lunch through your UltraCamp account, at any time before the Tuesday preceding your camper's session. Purchased lunch option is only available at the Museum Camp location. For assistance contact reservations@lifeandscience.org.***

If registered for Summer Camp at the Museum, there is an opportunity to purchase a bagged lunch (\$50/week) with nut-free omnivore or vegetarian options from Sprouts Café. Pre-registration and purchase are required. Please note, we are unable to add additional lunches to your camper's registration after the Tuesday prior to your camp week. This weekly deadline ensures our lunch provider has time to put in an accurate supply order.

Campers are not able to select specific meals each day, but we are happy to work with you to adjust our menu to accommodate food allergies and intolerances.

Below is a sample list of some of our past lunch menus:

Regular Lunch Option

- Monday – Cheeseburger, Side, Fresh Fruit
- Tuesday – Turkey sandwich, Side, Fresh Fruit
- Wednesday – Chicken tenders, Side, Fresh Fruit
- Thursday – Cheese quesadilla, Side, Fresh Fruit
- Friday – Hot dog, Side, Fresh Fruit

Vegetarian Lunch Option

- Monday – Black bean burger, Side, Fresh Fruit
- Tuesday – Grilled Cheese, Side, Fresh Fruit
- Wednesday – *Veggie Wrap, Side, Fresh Fruit
- Thursday – (Meatless) Cheese Quesadilla, Side, Fresh Fruit
- Friday – Cesar Salad Wrap, Side, Fresh Fruit

AM and PM Care

****You can register and purchase AM and/or PM Care through your UltraCamp account, at any time before the Tuesday preceding your camper's session. AM and PM Care options are available at both the Museum and Camp Curiosity locations. For assistance contact reservations@lifeandscience.org.***

AM Care (\$20/week) occurs from 8-8:30AM each day. Campers get to know one another and have opportunities to play card or board games and do art. At 8:30am, campers will walk with their Camp Educators to join the rest of their group at the camp's Drop Off location.

PM care (\$45/week) occurs from 3-5PM each day; campers will have opportunities to do outdoor games, indoor games, reading, card/board games, art, or design challenges.

Camp Daily Schedule

Below you'll find a general schedule for both camp locations, Museum Camp and Camp Curiosity. Depending on your camper's session location, read below for specific details of what you can expect for drop-off and pick-up procedures and what your camper can look forward to throughout the day!

Time	Museum Camp <i>433 W. Murray Ave Durham, NC</i>	Camp Curiosity <i>4512 Pope Rd. Durham, NC</i>
8:00-8:30 AM	Before Care <i>*Pre-registration required</i> Park in the main parking lot and walk your camper to the front doors of the main museum building. Camp staff will greet you, check-in your camper, and walk them inside. Campers enrolled in AM care who arrive after 8:30 should join regular drop-off in the South Side parking area, across Murray Ave.	Before Care <i>*Pre-registration required</i> Park in the school's parking lot and walk your camper to the front of the main building. Camp staff will greet you, check your camper in, and walk them inside the Gym to join the rest of the group. Campers enrolled in AM care who arrive after 8:30 should join the regular drop-off carline.
8:30-8:50 AM	Morning Drop Off We conduct drop-off and pick-up on South Side, across the street from the main Museum. Drop-off will start no earlier than 8:30AM. There are 2 Drop Off Options: - Option 1: Parking Deck Car Line Drive up to the Parking Deck's 2nd floor and follow the line for drop-off. One of our staff will direct you to the unloading area. Once at the drop-off area, staff will sign in your camper and walk them to their group. - Option 2: Walk Up Park outside the Museum Parking deck in the lot, and walk your camper to the walk-up area at the base of the Picnic Dome. A Camp administrator will welcome you and check your camper in. We ask that it is a Camper-only zone past the walk-up area, so once signed in, our staff or volunteers will walk your camper to the rest of their group.	Morning Drop Off Daily drop-off will exclusively make use of our carline, with 1 Drop Off Option: Car Line will weave through the Montessori Community School's parking lot. Follow the directional signs and cones to the drop-off location at the front of the school's main building. One of our camp administrators will direct you to the unloading area and specific cone number. Once at the drop-off area, our staff will sign-in your camper and walk them over to join their camp group.

Late Drop-Offs & Early Pick-Ups For drop-off and pick-up outside of the regularly scheduled times, please call your location's Site Directors, Museum (919.391.9279) or Camp Curiosity (919.695.3729). Schedule early camper pickups in advance with our Site Directors. We can only accommodate early pick-ups before 2pm .		
9:00-11:30AM	Morning Activities We begin each morning by playing group games, establishing the day's schedule, and introducing the daily theme. This is a time to build community and prepare campers for the exciting day ahead! We'll eat a morning snack to power up for the rest of the day and socialize, spend time exploring Museum Exhibits, play science-themed games.	Camp Curiosity Circle & Electives All camp groups will gather outdoors in the circle courts for Curiosity Circle! Here they'll introduce their group to the rest of the camp and share community building activities, such as singing camp songs and doing skits. Most days, campers will then participate in Elective activities centered around building a sense of community. Activities include field games, crafting, performance, and special science activities. We'll also eat a morning snack to power up for the rest of the day and socialize.
11:30-12:30PM	Lunch & Free Play Each camp group will buddy up with another group, and have lunch between 11:30-12:30pm, followed by free play time. <i>*We are a peanut-free program.</i>	
12:30-3:00PM	Afternoon Curriculum We'll continue the day with a curriculum-based activity block where we further explore the camp's theme. For PreK-K groups only, there will be a 30-minute rest time. Rest mats will be provided for each camper and will be arranged so each camper has their own space to nap, quietly read, or draw. We finish our day with an afternoon wrap-up. This is a chance for campers to reflect on their day, share their favorite experiences, and discuss any challenges they may have come across.	Afternoon Curriculum We'll continue the day with a curriculum-based activity block where we further explore the camp's theme. For PreK-K groups only, there will be a 30-minute rest time. Rest mats will be provided for each camper and will be arranged so each camper has their own space to nap, quietly read, or draw. We finish our day with an afternoon wrap-up, and on Friday, a final Curiosity Circle to say goodbye to all camp groups!

3:00-3:30PM	Afternoon PickUp Camp administrators will start signing out campers at 2:50pm, with the actual Pick-up process starting no earlier than 3PM. All adults are required to sign campers out by showing either the Camper Pick-Up Pass or a photo ID whose name is listed on the authorized pickup list.	
	Museum Pick-Up There are <u>two</u> Pick-Up Options: - Option 1: Parking Deck Car Line Drive up to the Parking Deck's 2nd floor and follow the line for pick-up. One of our staff will sign out your camper, then direct you to the loading area. To ensure efficiency, please stay in your car when your camper arrives to the loading zone. If your camper needs additional help buckling their seatbelt, pull forward to an available parking spot past the carline's loading area. -Option 2: Walk Up Park outside the Museum Parking deck in the lot and walk to the check-out area at the base of the Picnic Dome. A Camp administrator will check your pickup pass or ID, sign out your camper, and radio them to walk-up.	Camp Curiosity Pick-Up There is only <u>one</u> Pick-Up Option: - Only Option: Parking Lot Car Line Carline will weave through the Montessori Community School's parking lot. Follow the directional signs to the drop-off location at the front of the school's main building. One of our staff will walk the line to check your Pick-Up pass or ID, sign-out your camper, and call them to the loading area. Our staff will direct you to the loading area where one of our staff will be waiting with your camper. To ensure efficiency, please stay in your car when your camper arrives to the loading zone. If your camper needs additional help buckling their seatbelt, pull forward to an available parking spot past the carline's loading area.
	Campers who are <u>not</u> registered for PM Care and have not been picked up by 3:30pm will be enrolled in PM Care for the week and charged the \$45 PM Care tuition.	
3:00-5:00 PM	After Care <i>*Pre-registration required</i> After Care Campers will eat their afternoon snack and have options to do indoor and outdoor field activities. For pick-up, park in the South Side parking lot, across Murray Ave from the main Museum building, and walk toward the picnic tables. One of our camp staff will meet you to check your pickup pass or ID,	After Care <i>*Pre-registration required</i> After Care Campers will eat their afternoon snack and have options to do indoor and outdoor activities around the school's playground spaces. For pick-up, park in the school's parking lot and walk to the side driveway heading toward the outdoor basketball courts (to the right of the

	and radio to have your camper brought to you.	front building). One of our camp staff will meet you at the basketball courts to check your pickup pass or ID, and radio to have your camper brought to you.
Late pickups after 5:00pm \$5 will be charged for the first 15 minutes and a charge of \$25 will be added for each additional 15 minutes.		

Health & Safety

Medication Policy

Our staff is trained to use EpiPens in an anaphylactic event. An EpiPen authorization and waiver of liability form is available on the final page of this handbook or downloadable in your Ultracamp account. Once complete, please hand this form to the Site Director along with your EpiPen at morning Drop-Off. If you do not have a form, we will have them available for you to fill out at check in.

Other than EpiPens, the Museum will not be responsible for administering medication to children. The Museum is committed to full and equal opportunity for children to enjoy the Summer Camp experience and reasonable modifications will be considered.

Illnesses at Camp & When to Stay Home

We ask that any camper showing any type of illness symptoms (fever, cough, shortness of breath, new loss of taste or smell, nausea, vomiting, or diarrhea) stay home and contact the Museum to notify us of your symptoms. As a minimum, do not send your child to camp if they have had a fever, vomiting, or diarrhea within the past 24 hours, and follow the recommendations of your health provider.

During the camp day, if a camper appears to be ill, or voices they are feeling unwell at camp, they will be moved to an isolated location under supervision. Caregivers will be notified for immediate pick-up.

Measles Policy

Vaccination Record Requirement

- All camp families must submit documentation of their camper’s vaccination status prior to April 15, 2026.
- Families who have not submitted records by April 15 may have their registration cancelled and receive a full refund of tuition. The Museum reserves the right to enforce this policy at its discretion.

In the Event of a Confirmed Measles Case

- The Museum of Life and Science will coordinate with the Durham County Department of Public Health to conduct contact tracing and communicate next steps to affected families.
- Vaccinated campers can continue to attend camp as usual.

Removal from Camp

- Any unvaccinated camper exposed to a confirmed measles case will be removed from camp for the remainder of that session.
- Any unvaccinated camper who has been exposed will be withdrawn from all subsequent sessions falling within the following 21 days, consistent with Department of Health isolation recommendations.

Refunds

- Campers removed due to exposure while in camp care will receive a prorated tuition refund for the remainder of that session.
- Campers withdrawn from future sessions due to NC DHHS isolation requirements will receive a 50% tuition refund for each affected future session.
- Extended care and lunch fees are non-refundable in all cases.
- The Museum will not provide refunds to campers who must isolate due to measles contact outside of camp.

Returning to Camp After Exposure

- An unvaccinated camper may return to future sessions if they have

EITHER

Received approved [Post Exposure Prophylaxis outlined by the NC DHHS](#) and can provide formal documentation from a healthcare provider confirming they are cleared to resume camp

OR

Have isolated for the recommended 21 days and can provide formal documentation from a healthcare provider confirming they are cleared to resume camp.

Exposure outside of camp

- Unvaccinated campers who are exposed to measles outside of the camp program should not come to camp until they are approved to return by a medical professional.

Data Security

- Vaccination records are accessible only to the Camp Director, VP of Education and Engagement, and HR Director.

- Records will be retained through the end of the calendar year following the camp season (e.g., records collected for Summer 2025 will be retained through December 31, 2026).
- Vaccination records will only be shared with public health authorities in the event of a confirmed measles exposure.

Weather Policy

Camp is held rain or shine! Each day, camp administrators will monitor outdoor conditions such as inclement weather, heat index, and air quality. If these conditions reach concerning levels, campers will follow an amended schedule that will keep campers safe while also having fun! Such modifications may include, but not limited to:

- Groups will utilize indoor exhibit exploration and/or adjust activity locations to limit outdoor travel time.
- Camp educators already have frequent water breaks integrated into their camp days, but extra attention will be taken to ensure campers stay hydrated.
- Outdoor activities will also be modified for timing and duration. Camp staff will limit outdoor activities to short periods, followed by longer cooling off breaks indoors. If feasible, energetic outdoor activities may be adjusted to occur earlier in the day, when the morning temperatures are relatively cooler.

Babysitting Policy

In the interest of child safety, camp staff and volunteers may not be alone with children they meet in Museum Summer Camp programs outside of the Museum. This includes babysitting, sleepovers, one-on-one tutoring or inviting children to their home. Any exceptions require a written explanation before the fact and are subject to administrator approval.

Pre-existing professional relationships between program participants and our staff are permitted provided that written documentation of this relationship is provided to Museum Summer Camp administrators.

Camper Behavior & Support

Get to Know Your Camper

We value any information you can share with us about your camper. We find that the more we know about your camper, the better we can ensure a fun, enjoyable program for them. We would love to know the interests, learning styles, or sensitivities your camper may have. Please take some time during the registration process to answer the provided questions. The information submitted will only be shared with Museum Summer Camp Leaders and the Educator that leads your camper's group.

Positive Behavior Techniques

We are invested in a sensible approach to year-round child safety. In that spirit of health and wellness, we select emotionally intelligent staff and carefully train them on the parameters of safe touch, safe talk, and healthy adult-youth relationships. Our staff are trained to use positive behavior techniques to ensure that all campers are following community expectations. These techniques may include:

- Verbal recognition of behavior
- Compliments and encouragements for behaviors that build community
- Use of quiet or personal spaces to cool off
- Conversations with the camper to find the source of unwanted behavior
- Mindfulness and emotional regulation activities
- Problem solving with the camper
- Restorative conversation between campers in conflict
- Separating campers

Staff **will not** use physical discipline, shame, embarrassment, or other harmful techniques to correct behavior.

Reservation Recommendations

To support positive and meaningful camper experiences, we strongly encourage families to register for no more than 4 weeks of MLS camp during our summer season (May 26-August 21). In our experience, we've found higher number of camp weeks leads to camp fatigue, reduced engagement, and increased behavior challenges.

In addition to the number of camp weeks, we highly recommend campers are registered for different camps offerings/topics within their age group. Camps with the same session title follow identical curriculum and activities each week, so new camp offerings ensure your camper's week is exciting, fresh, and full of discovery.

Steps for Intervention

When behavior that does not meet community expectations persists, the following are steps generally taken to address the issue:

- **1st occurrence:** One-on-one conversation with camper to find the cause of the behavior and problem solve solutions. Caretaker is contacted to inform and reinforce the conversation had with camp staff.
- **2nd occurrence:** Further individual conversations with camp staff. Caretakers are contacted to formulate a plan of action to correct the documented behavior.
- **3rd occurrence:** Child may be removed from the camp group. Caretaker contact for early pickup and in-depth discussion about next steps up to and including expulsion from that week's program.

At the Camp Director's discretion, extreme violations of the community agreements and expectations may lead to escalation of the above steps. In these behavioral situations where campers are asked to not return to camp, no refunds will be granted. Possible examples of such behavior include:

- Repeated attempts to run away or hide from camp staff

- Violent physical or emotional interactions
- Bullying
 - Identifying the difference between bullying and conflict is important in our approach. Click here for more information: [Bullying vs. Conflict](#)
- Overt and intentional discriminatory language or behavior
- Repeated violations of personal space or consent to touch

Cancellation Policy

The Museum can grant refunds for canceled camp sessions only up to and including May 15, 2026. **No refunds will be issued after this date.**

Changes to individual camp sessions may be made up to two weeks before a session starts, as available. Refunds and changes will incur a \$50.00 fee per camp session.

EPIPEN AUTHORIZATION AND WAIVER OF LIABILITY

Please read over the Museum of Life and Science's EpiPen Medication Policy when filling out this form.



Child's Last Name: _____ M.I. _____ First: _____

Address: _____

Phone Number: _____

Parent/Guardian Name: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ E-mail: _____

Emergency Contact (Person to notify if parent cannot be reached)

Name: _____

Relationship to camper: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Allergies

Please include the severity of reaction, degree of exposure, frequency of reaction and management/treatment of the reaction.

Drug: _____

Food: _____

Insect Sting/Bites: _____

Seasonal Allergies: _____

Other: _____

Allergy Management/EpiPen

Yes ____ No ____ Does your child understand their allergies and take reasonable precautions to avoid the allergens?

Yes ____ No ____ Does your child carry an EpiPen?

Yes ____ No ____ Does your child know how to administer their EpiPen?

Yes ____ No ____ Do you recommend this EpiPen be kept on person by the child?

Yes ____ No ____ Is self-medication permitted and recommended for this child?

Yes ____ No ____ Is there and specific storage required for this medication? _____



Please Read Carefully:

Medication must be left with the Camp Educator or their designee. It must be in the original container and be clearly labeled with your child's full name, prescriber's name, directions for administration and expiration date.

I hereby authorize Museum of Life and Science employees and agents on my behalf, to administer or attempt to administer to my child, or allow my child to self-administer the lawfully prescribed EpiPen.

I acknowledge that it may be necessary for the EpiPen medication to be administered to my child by an individual who is not a nurse or medical professional, and I specifically consent to such practice. I hereby waive any claim for myself my heirs, executors, assigns, or personal representative that I might have against the Museum of Life and Science, its employees, officials, or agents from and against any and all claims, damages or causes of action arising out of or in anyway connected to the self-administration, administration , failure to administer, or attempt to administer EpiPen medication to my child.

I further agree to protect, indemnify, defend and hold harmless the Museum and Life of Science, its employees, officials, or agents from and against any and all claims, damages or causes of action arising out of or in any way connected to the self-administration, administration, failure, to administer or attempt to administer EpiPen medication to my child.

Parent/Guardian Signature: _____

Printed Name: _____

Date: _____

I authorize and recommend self-medication by my child for the EpiPen medication. In the event my child is unable to self-administer or if I have recommended that my child not self-administer, staff have my permission to administer the EpiPen for my child in the event of an allergic reaction.

Parent/Guardian Signature:

Printed Name: _____

Date: _____