

Museum Summer Camp Caretaker Handbook

MUSEUM  of LIFE + SCIENCE

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2022 Caretaker

Handbook

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Welcome

Welcome to the Museum of Life and Science Museum Summer Camp! We've designed our Summer Camp program around four objectives:

1. To provide a lasting and meaningful connection to science as a way of understanding the world
2. To cultivate an inclusive, comfortable, and safe camp setting
3. To support campers in developing skills and positive habits in scientific and critical thinking
4. To foster positive attitudes and camaraderie among campers

To provide a lasting and meaningful connection to science as a way of understanding the world.

We encourage campers to experience science as a way of knowing more about the world around them. Through imagination play, physical activities, group games, and exploration of Museum exhibits, we make sure that the experience of learning and doing science is fun. We seek to engage camper's entire bodies in the exploration of science as a way of understanding the world.

To cultivate an inclusive, comfortable, and safe setting

It is our goal to make sure that everyone is included regardless of color, religion, sex, origin, disability, or family structure. We cultivate a space where ideas and feelings are accepted and listened to with empathy. Our staff are trained to use restorative justice techniques to settle conflict and use positive behavior techniques to ensure your camper has safe boundaries in which to grow.

To support campers in developing skills and positive habits in scientific and critical thinking

We believe that a healthy mind is a questioning mind. We encourage our campers to know wonder, knowing that a sense of wonder leads to curiosity, that curiosity leads to questions, and that questions lead to discovery. Our goal is to give your child the thinking skills and habits of mind to navigate the world as a critical thinker, making better decisions and coming to better solutions from the evidence in front of them and experiences of those around them.

To foster positive attitudes and camaraderie among campers

We believe that collaboration leads to new ideas, as we view other's perspectives, and learn from other's experiences. We structure our programs to center around working together and

build group games and team building into our classes to increase the relationships between campers and strengthen the sense of community of friendship.

Meet the Team



Davis Tate (He/Him)

Program Manager for Camp Experiences

In my career, I've sought to provide opportunities for students who, like me, have a lot of energy and learn with their whole body. Before joining the Museum in 2019, I spent 10 years with Science Fun for Everyone developing and facilitating awesome hands-on, science activities for elementary students. I'm thrilled now to work at the Museum where we create a community that strives to experience science through all our senses, with our whole body, and with lots of energy!

At Museum Camps:

Cole Finney (He/Him)

Site Director at Museum of Life and Science

I have always loved asking questions. Big questions, small questions, serious or silly - I've always wanted to ask. When I discovered that science is basically formalized questioning, I knew it was the field for me! The Museum of Life and Science is the third science museum I have been a part of, and across those institutions I have experienced camps to classrooms, public programming to animal care. While I love posing questions and hearing answers, my day is truly made when curiosity strikes, and a great question is asked of me!



Leah Zavaleta (She/Her)

Assistant Site Director at Museum of Life and Science

My name is Leah Zavaleta. I'll be one of the Assistant Site Directors for this year's summer camp. This is my first year here, but I've run four years of summer camp focusing on arts, culture, and social justice at a Latin American art museum in Denver, Colorado. I would happily waste hours of my day wandering a museum, will put my life on hold to explore state and national parks, I enjoy running and strength training

to stay sane, and I stress bake a lot, to the point where it could have become a profession. In my spare time I enjoy cuddling my cat, Rey, knitting while watching television, and reading books.

Kelly Hanrahan (She/Her)

Assistant Site Director at Museum of Life and Science

Hey there! I am so looking forward to spending this summer at the museum with all your kiddos! Prior to coming to the museum, I was an educator and camp coordinator for Science Fun for Everyone, where I shared my love of science and curiosity with students all over NC. I'm so excited to watch this summer's campers learn, grow, and explore here at the museum. Outside of summer camp, my passions include biology, baking, and crossword puzzles.



At Camp Curiosity:



Imani Vincent (She/Her)

Site Director for Camp Curiosity

My name is Imani Vincent. I'm the Assistant Site Director for Camp Curiosity. A little about me: North Carolina born and raised but still getting adjusted to the Triangle area. I enjoy music in all forms, but I've always been a big fan of jazz. I recently took up crocheting and cannot wait for the growth I'll see in the near future. My ideal day would be somewhere outside with food and great friends. The time for camp is approaching fast, are you ready? I know I am!

Massie Minor(He/Him)

Site Director for Camp Curiosity

With degrees in Anthropology and Art History, I am a proud, two-time graduate of the University of North Carolina at Chapel Hill. I cut my teeth in museum education in my hometown of Charlotte as an educator at the Bechtler Museum of Modern Art. Now that I have been with the Museum of Life and Science for over a year, I have found that my passion is exploring intersections and binaries with our students – science and art, natural and constructed worlds – they are not as far apart as you think! In my spare moments, I love working with my hands in the woodworking shop, the garden, the kitchen, and in making amaro. And, of course, I love books. Always books! What are you reading?



A Day at Museum Camp (Durham)

AM Care*: 8 – 9 am *Must be registered to attend

AM Care takes place in the Mercury Meeting Room (MMR) in the main building, behind the front desk in the lobby. Campers will meet their Assistant Educators and join their group to play games and get to know one another.

To drop off your camper, park in the main parking lot by the main building and walk your camper to the front doors of the main museum building. Camp staff will greet you and check your camper in and walk them to the MMR.

At 8:45am, campers will walk with their Educators to the south side of campus to join the rest of their group as they are dropped off. Campers enrolled in AM care who are dropped off after 8:45 should still go to the MMR where they will be greeted by our staff and walked over to join their camp group at 9am.

Any campers arriving after 9am must be dropped off in the car line in the parking deck on the South Side of campus.

Morning Drop-Off: 9 am

This summer, to avoid the summer heat and weather, we are moving pickup and drop-off into the parking garage in the Southern parking lot across Murray Avenue from the Main Building. Each morning, you will enter the South Lot from Murray Ave and drive straight down to the parking garage. Once in the garage you will drive up to the second floor following the designated lanes. A member of camp staff will walk to your car to go through our daily symptom questions. Once cleared, our staff will direct you to your designated drop-off zone where another staff member will greet your camper and take them to their designated camp space.

Staff will walk the car line to ask several screening questions. **Please have both children and adults remain in the car during this interaction with staff.** We also ask that all children exit on the passenger side. Once the screening is complete, your camper will be checked in, and our staff will walk your child to their designated meeting area.

For drop off and pick up outside of the regularly scheduled times, please call **919.391.9279** to reach our Site Director. We will then have one of our staff meet you at your car in the pickup area and walk your camper to their group. Please schedule

early camper pickup or drop-off in advance with our Site Director when possible so that your camper can be outside and ready when you arrive.

Program Hours: 9 am – 3 pm

Morning Meeting

We begin each morning by playing group games, walking through the day's schedule, and introducing the daily theme. This is a time to build community and prepare campers for the exciting day ahead!

Morning Snack

When possible, we will take a short walk outdoors and find a place to eat snack together. This is a time for distancing social time and to power up for upcoming activities!

Morning Activity Block

We spend about two hours each morning working on projects, playing games, and completing activities focused around our weekly theme. These activities help campers to learn more about themselves, each other, and their broader community. We may spend time playing a science themed game outside, building a weeklong project, or exploring scientific concepts through play.

Lunch

Lunch will occur between 11:30 and 12:30 and will be physically distanced and – weather permitting – outdoors.

Unstructured Play

We like to follow lunch with unstructured play time where campers can follow their own interests (and burn off some energy!). This play time takes place at one of the exhibits or outdoor spaces at the Museum.

Our youngest groups will follow this play time with some quiet reading and rest time.

Afternoon Activity Block

After our midday lunch and free time period, we continue the day with another curriculum-based activity block where we further explore the week's theme.

Afternoon Wrap-up

We finish our day with an afternoon wrap-up. This is a chance for campers to reflect on their day, share their favorite experiences, and discuss any challenges they may have come across. The goal is to help campers process their day and bond with one another before heading home.

Afternoon Pickup: 3 – 3:30 pm

Afternoon pickup will work much the same as drop-off. Please follow the signage to and through the parking deck. We ask that you stay in your car during these interactions.

Our staff will call your child for pickup and your camper's Educator will walk them to the car. Children will only be allowed to enter the car on the passenger side. As your camper gets into the car, our Educators will be happy to share information about the day or answer any questions you may have. If you would like to spend more time talking with your camper's Educator, our staff will direct you to a designated zone where you can park and have a conversation with your Educator while maintaining proper distance.

Children who are not registered for PM Care and have not been picked up before 3:30pm will be enrolled in aftercare for the week and charged the \$45 PM Care tuition.

PM Care*: 3 – 5:30 pm *Must be registered to attend

Afternoon Snack – South Side Picnic Dome

We use this time to once again give our brains a bit more fuel to power through the end of the day. Usually this is a time for campers to socialize (while physically distant) and discuss their day with one another.

PM Care Activity Blocks – South Side

PM care consists of 2 main activity blocks. Campers will decide between supervised activities such as outdoor games, quiet activities (reading, card/board games), crafting/drawing/art, design challenges, and science-based programming. Activities will take place in and around our well-ventilated Southside classrooms.

To pick up your camper from PM Care, please park in the South Side parking lot, across from Murray Ave from the main Museum building and walk toward the shade tents. One of our camp staff will meet you to check your ID or pickup pass, and radio to have your camper brought to you.

For late pickups, after 5:30pm \$5 will be charged for the first 15 minutes and a charge of \$25 will be added for each additional 15 minutes.

A Day at Camp Curiosity (Chapel Hill)

AM Care*: 8 – 9 pm

***Must be registered to attend**

AM Care will take place predominately outdoors or in well-ventilated classrooms around the Montessori Community School basketball court. Campers will meet their Assistant Educators and join their group to play games and get to know one another.

To drop off your camper for AM care, please park your car and walk your camper to the path to the right of the main building. A member of our Summer Camp Staff will greet you to check your camper in. You may walk your camper down the path to drop them off with their group, or leave them with our staff, who will escort them to their group.

Morning Drop-Off: 9 am

Daily check-in will make use of a carline in the main parking lot. Please follow the signs in the parking lot until you reach a staff member.

Staff will walk the car line asking several screening questions. **Please have both children and adults remain in the car during this interaction with staff.** We ask that campers are prepared to exit on the passenger side. Once the screening is complete, staff will direct you to a drop-off zone where your camper will be checked in. Our staff will walk your child to their classroom or designated meeting area.

For drop off and pick up outside of the regularly scheduled times, please call **919.886.4574** to reach our Site Director. We will then have one of our staff meet you at your car in the pickup area and walk your camper to their group. Please schedule early camper pickup in advance with our Site Director when possible so that your camper can be outside and ready when you arrive.

Program Hours: 9 am – 3 pm

Morning Meeting

We begin each morning in our camp groups by playing name games, walking through the day's schedule, and introducing the daily theme. This is a time to build community and prepare campers for the exciting day ahead!

Curiosity Circle

Campers will briefly gather with their individual groups outdoors to introduce their group to the camp, meet our camp staff, and share in community building activities like singing camp songs. Most days, campers will then participate in elective activities centered around building a sense of community. Activities include field games, crafting, performance, and special science activities.

When COVID guidelines allow, Curiosity Circle will we an opportunity for campers to meet children from other camp groups. During periods of high risk, these activities will take place in designated cohorts to limit intermingling of camp groups.

Morning Snack

When possible, we will take a short walk outdoors and find a place to eat snack together. This is a time for distancing social time and to power up for upcoming activities!

Morning Activity Block

We spend some time after Curiosity Circle each morning working on projects, playing games, and completing activities focused around our weekly theme. These activities help campers to learn more about themselves, each other, and their broader community. We may spend time playing a science themed game outside, building a weeklong project, or experiencing a scientific concept through play-based activity.

Lunch

Lunch will occur between 11:30 and 12:30 and will be physically distanced and – weather permitting – outdoors.

Unstructured Play

We like to follow lunch with unstructured play time where campers can follow their own interests (and burn off some energy!). This play time takes place at one of the exhibits or outdoor spaces at the Museum, and in any of the various outdoor spaces at the Montessori Community School location.

Our youngest groups will follow this play time with some quiet reading and rest time.

Afternoon Activity Block

After our midday lunch and free time period, we continue the day with another curriculum-based activity block where we further dig deeper into the week's theme.

Afternoon Wrap-up

We finish our day with an afternoon wrap-up. This is a chance for campers to reflect on their day, share their favorite experiences, and discuss any challenges they may have come across. The goal is to help campers process their day and bond with one another before heading home.

Afternoon Pickup: 3 – 3:30 pm

Afternoon pickup will work much the same as drop-off. Please follow the signage to and through the parking lot until you meet a camp staff member. Our staff will direct vehicles to the appropriate pickup zone where your camper's educator will escort them for pickup.

Our staff will call your child for pickup and your camper's Educator will walk them to the car. Children will only be allowed to enter the car on the passenger side. As your camper gets into the car, our Educators will be happy to share information about the day or answer any questions you may have. If you would like to spend more time talking with your camper's Educator, our staff will direct you to our designated zone where you can park and have a conversation with your Educator while maintaining proper distance.

Children who are not registered for PM Care and have not been picked up before 3:30pm will be enrolled in aftercare for the week and charged the \$45 PM Care tuition.

PM Care*: 3 – 5:30 pm

***Must be registered to attend**

Afternoon Snack

We use this time to once again give our brains a bit more fuel to power through the end of the day. Usually this is a time for campers to socialize (while physically distant) and discuss interests with one another.

PM Care Activity Blocks

PM care consists of 2 main activity periods. Campers will decide between supervised activities such as outdoor games, quiet activities (reading, card/board games), crafting/drawing/art, design challenges, and science-based programming. Activities will take place predominately outdoors, or in well-ventilated indoor areas.

To pick up your camper from PM Care, please park in the parking lot, and walk to the pathway to the right of the main building. One of our camp staff will meet you to check your ID or pickup pass, and radio to have your camper prepare their things. You can then walk down the path to pick up your camper(s) and escort them back to your vehicle.

For late pickups, after 5:30pm, \$5 will be charged for the first 15 minutes and a charge of \$25 will be added for each additional 15 minutes.

Communication

We understand that for caretakers, communication is key! We value any information you can share with us about your child, and we strive to make communication about your camper's days with us a priority.

Email on File

Our primary way of communicating general information about pick-up, drop-off, and other logistics is email. Please make sure you have the correct email in our registration software. If you are unable to update this information, please let us know so that we can assist you in making sure we have an accurate line of communication.

You can expect an email the week before your session starts with information about drop off and pick up, what to wear, and an overview of the week.

During Program Hours

If you need to schedule late drop-off or early pickup, or have an urgent communication, you may contact our Site Directors at the following numbers:

Museum Location Site Director:

919.391.9279

Camp Curiosity Location:

919.695.3727

Your Camper's Information

We value any information you can share with us about your camper. We find that the more we know about your child, the better we can ensure a fun, enjoyable program for them. We would love to know the interests, learning styles, or sensitivities your child may have. Please take some time to fill out this online form to give us more information about your child.

Getting to Know You

This information submitted in this form will only be shared with Museum Summer Camp Administrators and the Educator that leads your camper's group.

Contact Information

For information about Museum Summer Camp, or to contact Summer Camp staff during session:

email: summercamp@lifeandscience.org

Museum Location: 919.391.9279 - Site Director

919.220.5429 x405 – Camp Mailbox

Montessori Location: 919.695.3727

For reservation or account setup questions, or to cancel or change a Camp session:

email: reservations@lifeandscience.org
phone: 919.220.5429 x313

Preparing for Camp

What to Bring

All classes have two snack times, which will also be indicated in your welcome email the week before class starts. **Please label all items.** Campers should dress in comfortable clothing and closed-toe shoes for indoor and outdoor Museum exploration.

We are a peanut-free program – please do not pack any items with peanuts.

- All campers need to bring two well-fitting face masks
- **A reusable water bottle**
- One peanut-free snack (2 if registered for PM Care)
- If you have not purchased a lunch, please bring one
 - Campers **will not** have access to a microwave or refrigerator – an insulated lunchbox with a cold pack is recommended
- An extra set of clothes
- Please apply sunscreen and insect repellent at home before coming to class, as some activities happen outside
 - Our staff can re-apply aerosol sunscreen and insect repellent if you choose to send labeled product with your child's name
 - Our staff **cannot** apply rub-on sun or insect protection

What to Wear

Please dress your child in weather-appropriate clothing and closed-toe shoes for indoor and outdoor Museum exploration.

Please pack a change of clothes, as occasionally we may visit exhibits or explore Ellerbe Creek where your camper will get wet. We will do our best to communicate these plans in advance.

Lunches and Snacks

Please provide your camper with a morning snack and, if registered for PM care, a second afternoon snack. Food sharing is not allowed. There **will not** be a refrigerator or microwave available for campers. An insulated lunchbox with an ice pack is recommended.

The Museum can provide a healthy bag lunch with peanut-free omnivore and vegetarian options from Sprouts Café. We are happy to work with you to adjust our menu to accommodate for food allergies and intolerances.

Here is a sample list of some of our past lunch menus:

Regular Lunch Option

- Monday – Cheeseburger, Side, Fresh Fruit, Water Bottle
- Tuesday – Chicken tenders, Side, Fresh Fruit, Water Bottle
- Wednesday – Cheese quesadilla, Side, Fresh Fruit, Water Bottle
- Thursday – Hot dog, Side, Fresh Fruit, Water Bottle
- Friday – PB&J (sunflower butter), Side, Fresh Fruit, Water Bottle

Vegetarian Lunch Option

- Monday – Black bean burger, Side, Fresh Fruit, Water Bottle
- Tuesday – Half Herbivore sandwich*, Side, Fresh Fruit, Water Bottle
- Wednesday – (Meatless) Cheese quesadilla, Side, Fresh Fruit, Water Bottle
- Thursday – Loblolly Wrap**, Side, Fresh Fruit, Water Bottle
- Friday – PB&J (sunflower butter), Side, Fresh Fruit, Water Bottle

**Herbivore sandwich – Sliced mushrooms, spinach, tomatoes, house pesto spread*

***Loblolly wrap – Hummus, green peppers, mushrooms, tomato, sweet potatoes, and cucumbers*

Safety and Health

Medication Policy

Our staff is trained to use EpiPens in an anaphylactic event. An EpiPen authorization and waiver of liability form is available on the final page of this handbook. Once complete, please hand this form to the Site Director along with your EpiPen when you check in. If you do not have a form, we will have them available for you to fill out at check in.

Other than EpiPens, the Museum will not be responsible for administering medication to children.

The Museum is committed to full and equal opportunity for children to enjoy the Summer Camp experience and reasonable modifications will be considered.

Staff Training

We are invested in a sensible approach to year-round child safety. In that spirit of health and wellness, we select emotionally intelligent staff and carefully train them all on the parameters of safe touch, safe talk, and healthy adult-youth relationships. We hope you will join us in this enduring commitment to positive youth development by reviewing and discussing one of these excellent resources with your child.

[Talking to Kids about Body Safety and Boundaries - Darkness to Light](#)

Babysitting Policy

In the interest of child safety, staff may not be alone with children they meet in Museum Summer Camp programs outside of the Museum. This includes babysitting, sleepovers, one-on-one tutoring or inviting children to their home. Any exceptions require a written explanation before the fact and are subject to administrator approval.

Pre-existing professional relationships between program participants and our staff are permitted provided that written documentation of this relationship is provided to Museum Summer Camp administrators.

When to Stay Home

Under current conditions, we ask that any camper showing any symptoms (fever, cough, shortness of breath, new loss of taste or smell, nausea, vomiting, or diarrhea) stay home and call the Museum to notify us of your symptoms. We will contact the other families from your camper's group to inform them.

When exhibiting multiple symptoms of COVID-19, we will require a reduction of symptoms and a negative COVID-19 test performed by a health professional before we will re-admit campers to our program.

COVID-19 Precautions

In an effort to provide the safest possible environment for your campers, we are taking the following steps to prevent any potential spread of COVID-19 through our programs:

Vaccination Policy

- All Staff and Volunteers at the Museum of Life and Science are required to be vaccinated (2 doses Moderna or Pfizer, or 1 dose of Johnson and Johnson).
- As vaccination is not yet available for all camp participants, we do not require vaccination for campers.
- Camper vaccination status will affect steps taken when campers are in close contact with confirmed cases of COVID-19. (see COVID cases in camp).
- We encourage all people who are eligible to be vaccinated to do so. This is the best way to protect yourself and the community from the most severe symptoms of COVID-19.

Mask Policy

- Our camps will require staff and campers to wear masks **while indoors** except when actively eating or drinking. During snacks and meals, campers will be physically distanced and outside whenever possible. **Masks will be optional for staff and campers when outside**
- We will monitor our camps for opportunities to augment our mask policy throughout the summer. We will communicate any changes to our policies by email.

Daily Health Screening

- We will not admit anyone to class who exhibits any COVID 19 symptoms.
- Each day staff and campers will undergo a health screening a short list of questions all of which must be answered with “no” to attend
- These questions are:

1. Do you or do any of the campers you are dropping off have a temperature higher than 100.4 F, cough, shortness of breath or difficulty breathing, chills, new loss of taste or smell, muscle aches, vomiting or diarrhea?
2. Have you or any of the campers you are dropping off had any of the above symptoms since the last time you were here, or has anyone in your household or anyone you've had close contact presented any of these symptoms in the last 10 days?

*Fever is determined by a thermometer reading 100.4 or higher or by subjective signs such as flushed cheeks, fatigue, extreme fussiness, chills, shivering, sweating, achiness, headache, not eating or drinking.

**Exposure is sharing a household or having close contact with anyone with COVID 19 or has symptoms of COVID 19.

Other Preventions

- We will require hand washing between any group activities, changes of location, and eating
- We will use discretion when sharing materials
- As much as possible, our activities will take place outside.

COVID Cases in Camps

- If a camper demonstrates COVID-like symptoms (fever, cough, GI issues, etc.) in class, we will move them to an isolated location and will notify caregivers for immediate pick-up.
 - We will ask any camper who is sent home with COVID-like symptoms to stay home until receiving a negative COVID test from a health professional and is symptom-free OR
 - at least 5 days have passed since symptoms first appeared and symptoms have improved.
 - If someone is sent home from class for COVID-like symptoms, we will follow the Health Department's guidance for contact tracing and inform families from all groups who may have been exposed.
- If there are indications that a staff member or camper with COVID-19 (symptomatic or asymptomatic) has attended class, we will notify families immediately and inform them of next steps.
- We request that families remain in contact with us post-program and let us know if they find that their child may have been COVID-19 positive during the program. If this is the case, we will notify all campers and staff who may have been in contact with the camper.

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Close Contact in Camps*

- If a staff member or camper tests positive for COVID-19, they will be removed to an isolated area and sent home. They will not be able to return to camp until
 - They isolate for 5 days
 - AND**
 - Are symptom free
 - AND**
 - They wear a mask for an additional 5 days.
- Camp staff will notify the families of campers who come in close contact with a positive case. Caretakers who choose to may remove their camper from the program with a prorated refund.
- Campers and Staff who wish to return will be asked to
 - take at home rapid tests each day before arriving at camp
 - AND**
 - will be required to mask indoors and outdoors for the remainder of the week.

COVID-19 Resources

- [CDC: Stay Up to Date with Your COVID-19 Vaccines](#)
- [NCDHHS Interim Guidance for Day Camps](#)

Behavior Policy

Camper Expectations

Before the first day of Summer Camp, please read through this section with your camper to ensure they know what we expect of ourselves and each other.

At the Museum of Life and Science, our programs have four objectives:

1. To provide a lasting and meaningful connection to science as a way of understanding the world
2. To cultivate an inclusive, comfortable, and safe learning setting
3. To support campers in developing skills and positive habits in scientific and critical thinking
4. To foster positive attitudes and camaraderie among campers and staff

These goals are easiest to meet when everyone follows these basic guidelines:

Care for yourself, each other, and Museum property

This means keeping your hands and bodies to yourself, listening to directions, meeting group expectations, and keeping the Museum and materials clean and in working order.

Stay with the group

We have a lot of space to roam at the Museum. We may take walks throughout campus, take short hikes in the woods, or explore exhibits and behind the scenes areas. Because there is so much space, we need everyone to stay with the group to stay safe and enjoy everything together.

Listen to each other

When it is someone else's turn to speak, listen to them. They may have something cool to say! If you are speaking, we expect others to listen to you too! If someone is bothered by something you are doing and asks you to stop, you should stop.

Try your Best

New environments present you with lots of new opportunities. Some of these new opportunities may seem hard, but we will never ask you to do something that is unsafe. We ask that you do your best to try everything. You may discover something you never knew you would love!

We think things go best when everyone agrees on the expectations. Every week, we start things off by sitting down and deciding what expectations we have for ourselves and the group. Educators will help guide this conversation, but we all have to agree together how to behave.

Once we have decided, we will write and draw the rules in a place where everyone can see it. This way we can all remember how we have decided to treat each other.

Positive Behavior Techniques

Our staff are trained to use positive behavior techniques to ensure that all campers are following the community expectations. These techniques may include:

- Verbal recognition of the behavior
- Compliments and encouragements for behaviors that build community
- Use of quiet or personal spaces to cool off
- Conversations with the camper to find the source of the behavior
- Problem solving with the camper
- Restorative conversation between campers in conflict
- Separating campers

Staff **will not** use physical discipline, shame, embarrassment or other harmful techniques to correct behavior.

Steps for intervention

When behavior that does not meet community expectations persists, the following are steps generally taken to address the issue:

1st occurrence:

One-on-one conversation with camper to find the cause of the behavior and problem solve solutions.

Caretaker contact to inform and reinforce the conversation had with camp staff.

2nd occurrence:

Further individual conversations with camp staff.

Caretaker contact to formulate a plan of action to correct the documented behavior.

3rd occurrence:

Child may be removed from the camp group.

Caretaker contact for early pickup and in-depth discussion about next steps up to and including expulsion from that week's program.

At the Camp Director's discretion, extreme violations of the community agreements and expectations may lead to escalation of these steps. Possible examples of such behavior include:

- Violent physical or emotional interactions
- Bullying
- Overt and intentional discriminatory language or behavior
- Repeated violations of personal space or consent to touch

- Repeated attempts to run or hide from camp staff

Cancellation Policy

The Museum can grant refunds for canceled camp sessions only up to and including May 20, 2022. No refunds will be issued after this date. Changes to individual camp sessions may be made up to two weeks before a session starts as available. Refunds and changes will incur a \$30.00 fee per camp session.

If your camper cannot attend your week of camp due to a confirmed case or contact with a confirmed case of COVID-19, please contact our Reservations team (reservations@lifeandscience.org) to discuss options.

EPIPEN AUTHORIZATION AND WAIVER OF LIABILITY

Please read over the Museum of Life and Science's EpiPen Medication Policy when filling out this form.



Child's Last Name: _____ M.I. _____ First: _____

Address: _____

Phone Number: _____

Parent/Guardian Name: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ E-mail: _____

Emergency Contact (Person to notify if parent cannot be reached)

Name: _____

Relationship to camper: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Allergies

Please include the severity of reaction, degree of exposure, frequency of reaction and management/treatment of the reaction.

Drug: _____

Food: _____

Insect Sting/Bites: _____

Seasonal Allergies: _____

Other: _____

Allergy Management/EpiPen

Yes ____ No ____ Does your child understand their allergies and take reasonable precautions to avoid the allergens?

Yes ____ No ____ Does your child carry an EpiPen?

Yes ____ No ____ Does your child know how to administer their EpiPen?

Yes ____ No ____ Do you recommend this EpiPen be kept on person by the child?

Yes ____ No ____ Is self-medication permitted and recommended for this child?

Yes ____ No ____ Is there and specific storage required for this medication? _____



Please Read Carefully:

Medication must be left with the Camp Educator or their designee. It must be in the original container and be clearly labeled with your child's full name, prescriber's name, directions for administration and expiration date.

I hereby authorize Museum of Life and Science employees and agents on my behalf, to administer or attempt to administer to my child, or allow my child to self-administer the lawfully prescribed EpiPen.

I acknowledge that it may be necessary for the EpiPen medication to be administered to my child by an individual who is not a nurse or medical professional, and I specifically consent to such practice. I hereby waive any claim for myself my heirs, executors, assigns, or personal representative that I might have against the Museum of Life and Science, its employees, officials, or agents from and against any and all claims, damages or causes of action arising out of or in anyway connected to the self-administration, administration , failure to administer, or attempt to administer EpiPen medication to my child.

I further agree to protect, indemnify, defend and hold harmless the Museum and Life of Science, its employees, officials, or agents from and against any and all claims, damages or causes of action arising out of or in any way connected to the self-administration, administration, failure, to administer or attempt to administer EpiPen medication to my child.

Parent/Guardian Signature: _____

Printed Name: _____

Date: _____

I authorize and recommend self-medication by my child for the EpiPen medication. In the event my child is unable to self-administer or if I have recommended that my child not self-administer, staff have my permission to administer the EpiPen for my child in the event of an allergic reaction.

Parent/Guardian Signature:

Printed Name: _____

Date: _____